



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
May 19, 2014

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Chair
Kevin C. Kerr, Vice-Chair
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Jill Bukata, Township Treasurer
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E. Township Engineer

Mrs. Tomlinson called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mr. Donatelli, to approve as presented the minutes of the April 8, 2014 Joint Boards and Commissions Workshop and the April 21, 2014 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mr. Kerr, to approve all payments to vendors as listed May 15, 2014, with Mr. Donatelli abstaining from #669 as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's financial position remains strong; revenues received are 42.2% of budget; expenses are 27.7% of budget; Earned Income Tax is \$400,000 ahead of May 2013. Property and liability insurance is slightly over budget due to the amount budgeted was too low and an increase in the 5-year loss ratio. Mr. Donatelli moved, seconded by Mr. Kerr, to accept the Treasurer's Report. The Motion carried unanimously.

Supervisor's Report

Mrs. Tomlinson read the following calendar: May 21, 2014 Yard Waste Collection; May 26, 2014 Township Administrative Office Closed - Memorial Day; June 4, 2014 Yard Waste Collection; June 10, 2014 4:00 p.m. Board of Supervisors Workshop; June 14, 2014 6:00 p.m. 6th Annual Township Block Party on Route 100; June 16, 2014 7:00 p.m. Board of Supervisors Meeting; June 18, 2014 Yard Waste Collection.

Al Gaspari commented there's been a good response from vendors for the Block Party, which continues to grow each year; Marie Jones created the artwork for the Block Party signs.

Chief DeMarco briefly summarized the 3-day Junior Police Academy the Department is offering to 12-15 year olds late June, providing an opportunity for the children to experience law enforcement firsthand, learn the basic functions of a Police Department, as well as observe other emergency services.

Administration Reports

Township Engineer's Report

Dave Leh reported we're awaiting comments for the revised plans for the Upland Farm trails project; scheduling a meeting with PennDOT to discuss their added crosswalks request for the Funderwhite Property trails; we've received a Conditional Use Application and a Land Development application for a Montessori School in Windsor Ridge and a Land Development application for AT&T's generator project. Al Gaspari advised that expanding the footprint at a commercial site triggers land development process.

Building and Codes Department Report

Al Gaspari reported that 42 building permits were issued in April, totaling \$4,833.00 in permit fees. We are moving forward with budgeted projects, such as repairs to the Upland Farm house porch; storm water management infrastructure is being reviewed; new scheduling software is being used for field/Park reservations on the Township website.

Police Chief's Report

Chief DeMarco reported that the Department 1,120 incidents were logged, including 13 criminal arrests. Uppatnas School will graduate its last class June 6th and the contents of the school will be auctioned June 28.

Public Works Department Report

Mike Heckman reported that the Department's tasks include preventative maintenance and repairs of vehicles and equipment, State inspections, reconstructing storm water inlets and patching potholes; the yard debris dumpsters at the Public Works facility continue to fill several times a week; road base repairs will begin shortly; re-advertising for the Roadworker/Mechanic position.

ADMINISTRATION

Mike Heckman advised that 7 bids were received for the 2014 Road Milling and Paving Contract. Bids were due and opened May 8, 2014, with Glasgow, Inc. submitting the lowest bid at \$319,068.30. Mr. Heckman recommends Glasgow be awarded the Contract at \$5.86/square yard for milling and \$70.22/ton in place for the paving.

Mike Heckman advised that 5 bids were received for the 2014 Road Materials Contract, which was due and opened April 22, 2014. The lowest bid for bituminous concrete was Highway Materials with a bid amount, at plant, of \$24,722.50; the lowest bid for coarse aggregate was Martin Limestone, delivered, at \$4,405.00. Mr. Heckman recommended that Highway Materials be awarded the bituminous concrete Contract and Martin Limestone be awarded the coarse aggregate Contract.

Mr. Donatelli moved, seconded by Mr. Kerr, to award the 2014 Road Milling and Paving and 2014 Road Materials Contracts per Mr. Heckman's recommendations above. The Motion carried unanimously.

Ordinance Amendment. The Township accepted dedication of Arrowhead Drive and Sierra Drive, located in Eagleview Corporate Center, at their March 17, 2014 Meeting. Mr. Kerr moved, seconded by Mr. Donatelli, to adopt Ordinance #2014-02 which establishes a 25 MPH speed limit for both roadways and establishes stop sign intersections on Arrowhead Drive at Stockton Drive, on Sierra Drive at Stockton Drive. The Motion carried unanimously.

Wireless Communications Facilities Ordinance. Cary Vargo summarized the Ordinance amendment which will update the existing Ordinance, providing for tower-based and non-tower-based facilities, inside or outside the right-of-way, and provide for public safety / emergency management communications needs. The amendments were sent to the County and Township Planning Commissions for review and comment. Mr. Kerr moved, seconded by Mr. Donatelli, to authorize

advertisement of the Ordinance for potential adoption at the June 16, 2014 Board of Supervisors Meeting. The Motion carried unanimously.

Mr. Vargo summarized a proposal for Upper Uwchlan Township to donate the back-up generator being replaced at the Township Building to West Pikeland Township. The generator is 20 years old and doesn't continue to meet our need. West Pikeland Township does not have a back-up generator. Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve the donation of the generator to West Pikeland Township. The Motion carried with 2 in favor and 1 abstention (Donatelli, West Pikeland Township is a client of his Firm).

Audit Engagement Letters. Mr. Donatelli moved, seconded by Mr. Kerr, to approve the letters of engagement for Barbacane Thornton & Company to perform the Township audits for 2014, 2015, 2016, and the pension plan audits for 2013, 2014, and 2015. The Motion carried unanimously.

Open Session

Barb Edwards, resident and representative of The Mews at Byers Station, commented on the trash dumpster area of The Mews. The area is 3-sided and shouldn't have been approved without being fully enclosed. She was requesting the Township's support to have the Builder remedy the situation. A brief discussion concluded with the thought that the enclosure is too large to install doors as they'd get beat up too quickly, by the residents and the dumpster hauler.

A woman inquired how the Township defines a single-family home. By definition, a family is people who are related, and a single-family home is typically a stand-alone home, not attached to another home.

Ken Schauger made comment regarding the road repair and seam on West Township Line Road. Mr. Heckman advised a pipe had been installed and that area will be paved this year.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting
at 7:45 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary